



企业微信群聊功能使用指南

WeCom Group Chat Function Use Reference

Ver: ITSC2024040901

1. 在群聊中发起投票 How to Create a Vote in a Group Chat

【选择群聊→会话窗口→"…/+"→投票】

[Select a Group chat \rightarrow Session window \rightarrow ".../+" \rightarrow Vote]

	Q Search +	ITSC-Test Group	- □ × <u>\$</u> +
Messages Emails Document Calendar	You changed group name to * Just now	10:11 You invited UIC_WeCom_Robot, UicWeComAdmin4 to join the group chat. You changed group name to *ITSC-Test Group*	member-3 (UIC_WeCom_Robot(L UicWeComAdmin4(U
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【填写投票信息→发起投票】

【Fill in the information→New Vote】





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手机等移动端设备操作参考如下:

Mobile devices:

【选择群聊 → "+" → 收集表 → 投票】

(Select a Group chat \rightarrow "+" \rightarrow Form \rightarrow Vote **)**







如需设置特殊类型的题目(如:附图片、文件),可以选择"空白收集表"

If you need to set up a special type of question(e.g. images, files), please select "Blank"

【选择群聊→会话窗口→"…/+"→收集表→空白收集】

[Select a Group chat \rightarrow Session window \rightarrow ".../+" \rightarrow Form \rightarrow Blank]











(Fill in the information \rightarrow Publish to chat **)**





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手机等移动端设备操作参考如下:

Mobile devices:

【选择群聊→"+"→收集表→空白收集】

(Select a Group chat \rightarrow "+" \rightarrow Form \rightarrow Blank **)**





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2. 在群聊中发起接龙 How to Create a Sequence in a Group Chat

【选择群聊→会话窗口→"…/+"→收集表→接龙】

[Select a Group chat \rightarrow Session window \rightarrow ".../+" \rightarrow Form \rightarrow Quene]

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手机等移动端设备操作参考如下:

Mobile devices:

【选择群聊 → "+" → 收集表 → 接龙】

(Select a Group chat \rightarrow "+" \rightarrow Form \rightarrow Sequence **)**



The End.

Prepared by ITSC